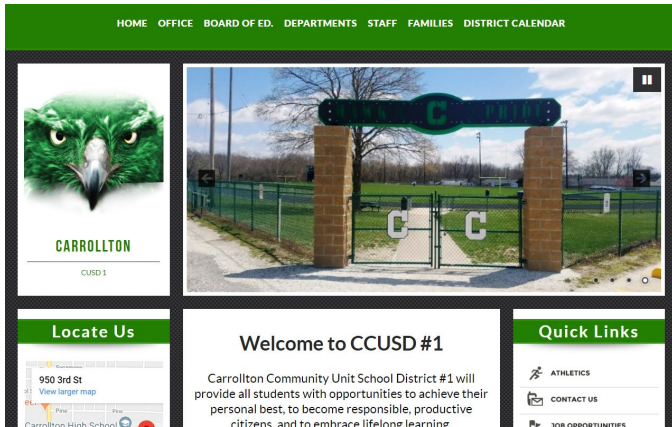
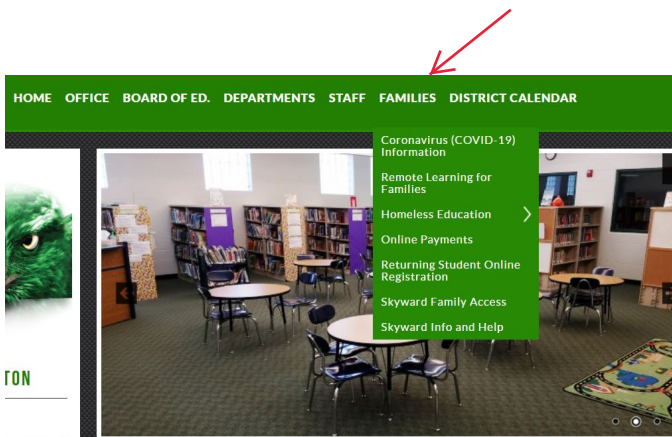


Returning Student Online Registration - Visual Directions

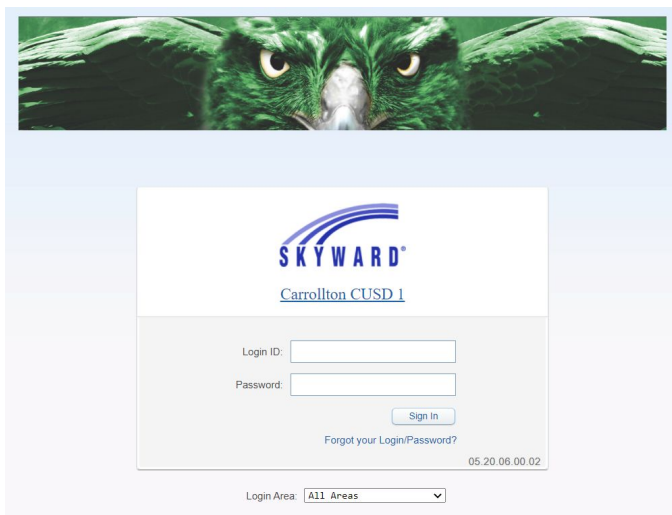


Navigate to the Carrollton CUSD 1 website at www.c-hawks.net.



Under the "Families" menu, click the "Skyward Family Access" link to get to the Skyward login page.

Also available under the "Families" menu are pages with more information about "Returning Student Online Registration" and "Skyward Info and Help".



This is the Carrollton CUSD 1 Skyward Login page.

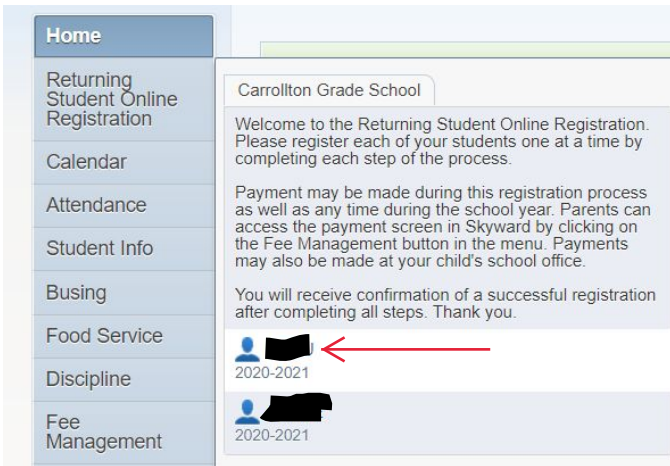
Use your Skyward Family Access login credentials to gain access to this page.

If you are having trouble, see the "Skyward Info and Help" page under the "Families" menu mentioned above.

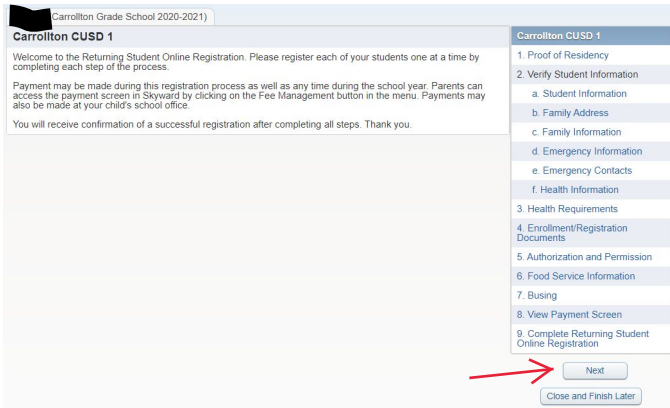
In order to complete Returning Student Online Registration, you must login as a parent/guardian from the student's primary family.



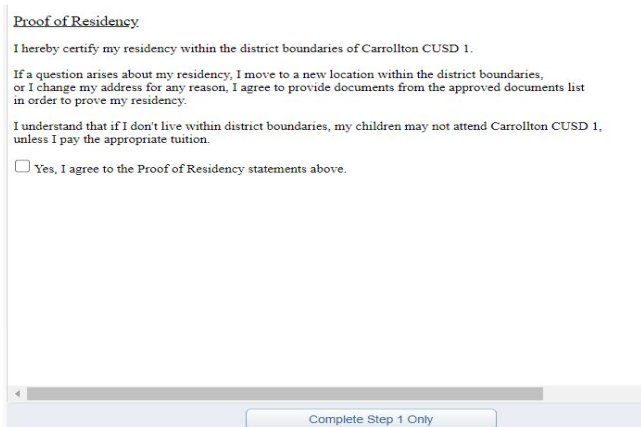
Once you are logged in, click the "Returning Student Online Registration" button on the left side.



Choose your student's name in the area that comes up next. If you have multiple students in the district, you will need to complete each registration one at a time.



This is the registration intro screen. Complete each step by clicking the "Next" button in order to navigate to each page, then fill out the information on the screen.



After completing each screen, be sure to click the "Complete Step # Only" button at the bottom to save your responses to that page.

Completed 07/07/2020 8:17am Carrollton CUSD 1

View Full Screen

USD 1.

: district boundaries,
the approved documents list

not attend Carrollton CUSD 1,

1. Proof of Residency	Completed 07/07/2020 8:17am
2. Verify Student Information	
a. Student Information	
b. Family Address	
c. Family Information	
d. Emergency Information	
e. Emergency Contacts	

As you complete individual steps, you will see green check marks next to the step.

All steps need to be completed before final submission.

For help with payments, see the following page.

Step 9. Complete Returning Student Online Registration (Required)

By completing Returning Student Online Registration, you are confirming that the steps below have been finished. Are you sure you want to complete Returning Student Online Registration for [redacted]?

Review Returning Student Online Registration Steps

Step 1)	Proof of Residency	Completed 07/07/2020 8:44am
Step 2)	Verify Student Information	Completed 07/07/2020 8:45am
<i>No Requested Changes exist for Step 2.</i>		
Step 3)	Health Requirements	Completed 07/07/2020 8:45am
Step 4)	Enrollment/Registration Documents	Completed 07/07/2020 8:45am
Step 5)	Authorization and Permission	Completed 07/07/2020 8:45am
Step 6)	Food Service Information	Completed 07/07/2020 8:45am
Step 7)	Busing	Completed 07/07/2020 8:45am
Step 8)	View Payment Screen	Completed 07/07/2020 8:45am

Guardian Name [redacted] Guardian Address [redacted]

Submit Returning Student Online Registration ←

Once all steps have been completed, the "Submit Returning Student Online Registration" button will become available. Click the button to submit.

Remember to repeat the process above for any additional students in your family.

Your registration is complete! You may now exit Skyward and enjoy your day.

Payment Directions

Step 8. View Payment Screen (Required)

If you'd like to make a payment now, you may do so by clicking the link below.

If you aren't able to make a payment today, click the "View Payment Screen" link below to check your balance and then click the "Back" button.

You must view the payment screen in order to complete this step.

[View Payment Screen](#) ←

Complete Step 8 Only

One of the steps allows you to view and make payments with NO service fee.

Click the "View Payment Screen".

Total Payment: 0.00

Food Service Payment: 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 0.00

Fee Management Payment: 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 40.00

You will see the balance due for your students. Click "Update Payment Amount" next to Food Service to add money to a lunch account if needed.

Click "Update Payment Amount" next to Fee Mgmt. to view and pay all other fees.

Update Fee Management Payment For [Redacted]

Fees due for student [Redacted]

There are no records to display; check your filter settings.

0 records displayed

Total Payment Amount for Selected Charges: 0.00 [Update Cart](#)

Fees that can be added to this student's account [Display Fees]

Description	Amount	Entity	Schl Yr	Why would I add this fee?	Add Fee?	Enrolled
General: Extra Curricular Activit	40.00	001	2021	Add this fee if your student will be involved in an Extra Curricular Activity.	Add	

1 records displayed

This is the Fee Management payment screen. Any fees already applied will show at the top.

If necessary, you may add an extracurricular fee or parking fee to your student's account by clicking the "Add" button next to the appropriate fee at the bottom of the page.

Update Fee Management Payment For [Redacted]

Fees due for student [Redacted]

Due Date	Description	Amount Charged	Amount Paid	Amount Due	Pay Fee	Payment Amount	Remaining Due
07/07/2020	Extra Curricular Activity Fee	40.00	0.00	40.00	<input checked="" type="checkbox"/>	40.00	0.00

Click the check boxes next to each fee you'd like to pay, then click "Update Cart".

Online Payment Vendor: RevTrak [Pay with Vendor](#) [Empty Cart](#)

Payment Amount button to select an item to pay)

Payment [Redacted] 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 0.00

Payment [Redacted] 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 0.00

Payment [Redacted] 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 0.00

Payment [Redacted] 0.00 [Update Payment Amount](#) [Clear Items](#) Balance: 0.00

Pending Cart
No items in cart

Once you've updated your cart, click the "Pay with Vendor" button to be redirected to Revtrak, our payment vendor.

Login, or create a new account, and use a debit or credit card to complete your transaction. This process is very similar to any other online payment or shopping site.